



Vendor Profile

3400 Victoria Blvd.
Hampton, Virginia 23661
757-222-6000 Phone / 757-222-6062 Fax

Date: \_\_\_\_\_

Please print clearly

Company / Remit to Name: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Contact Person Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Toll Free: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Organization: [ ] Sole Proprietorship [ ] Partnership [ ] Corporation [ ] Other

Date Business Established: \_\_\_\_\_ Dunn & Bradstreet Number: \_\_\_\_\_

North American Industrial Code System / NAICS code(s): \_\_\_\_\_

Check all that apply

Product/Service Description: [ ] Professional/Consultant Service [ ] Construction [ ] Supplies
[ ] Equipment [ ] Other \_\_\_\_\_

Number of employees: \_\_\_\_\_

Average annual gross receipts over the past three years:

- [ ] \$0 - \$50,000 [ ] \$500,001 - \$1,000,000 [ ] \$10,000,001 - \$18,000,000
[ ] \$50,001 - \$100,000 [ ] \$1,000,001 - \$5,000,000 [ ] Over \$18,000,000
[ ] \$100,001 - \$500,000 [ ] \$5,000,001 - \$10,000,000

If your company is 51% owned, operated and controlled by a minority(s) or woman/women, please check the appropriate classification:

- [ ] African American [ ] Asian Indian American [ ] Non-minority Female
[ ] Hispanic American [ ] Native American [ ] Male
[ ] Asian Pacific American [ ] Minority Female [ ] Other

If you have been certified as a Disadvantaged Business Enterprise or Small Disadvantaged Business, please complete the information below and attach a copy of your certification letter.

Certifying Agency: \_\_\_\_\_

Certification Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_
Signature

Print name: \_\_\_\_\_ Title: \_\_\_\_\_

Please mail or fax completed form to

For questions, please contact

Procurement Department
Hampton Roads Transit
3400 Victoria Boulevard
Hampton, Virginia 23661
757-222-6062 Fax

Avis Long
Procurement Administrator
757-222-6000 extension 6094